



Food Manufacturing

Warehousing

Lesson 3

Recognise and comprehend the functions of a food manufacturing warehouse, the process requirements and conditions stock is stored and maintained at.





When the items arrive at the warehouse there are three main things to check:

1. The documentation
2. Quantity
3. Quality





The documentation which arrives with the items can be a packing note or digital information. It will have information on the quantity, weight and description of goods.





The quantity of items arriving into the warehouse should be checked. It is easy to check the number of pallets or count the cases on a pallet.





A random check of a case should be performed to make sure the correct number of products are in the case. It is a good idea to select a case from the middle or back of the load not the first one you come to.





A quality check of the items will need to be performed this maybe done while the delivery waits or when it has left.





The goods in quality department will carry out checks on the condition and specification of the items.





Quality checks performed while the delivery waits involve:

- Temperature checks
- Visual inspection e.g. no damage
- Accuracy of packing labels
- Certificate of analysis relating to the items
- Legal requirements e.g. legislation on labelling
- Specification checks



When completing a temperature check of the product it is best to check at least three parts of the consignment to make sure the whole load is at the correct temperature.





Checks performed by the goods in quality department involve checking that the specification of the items are correct and this may involve sending the items for microbiological analysis.



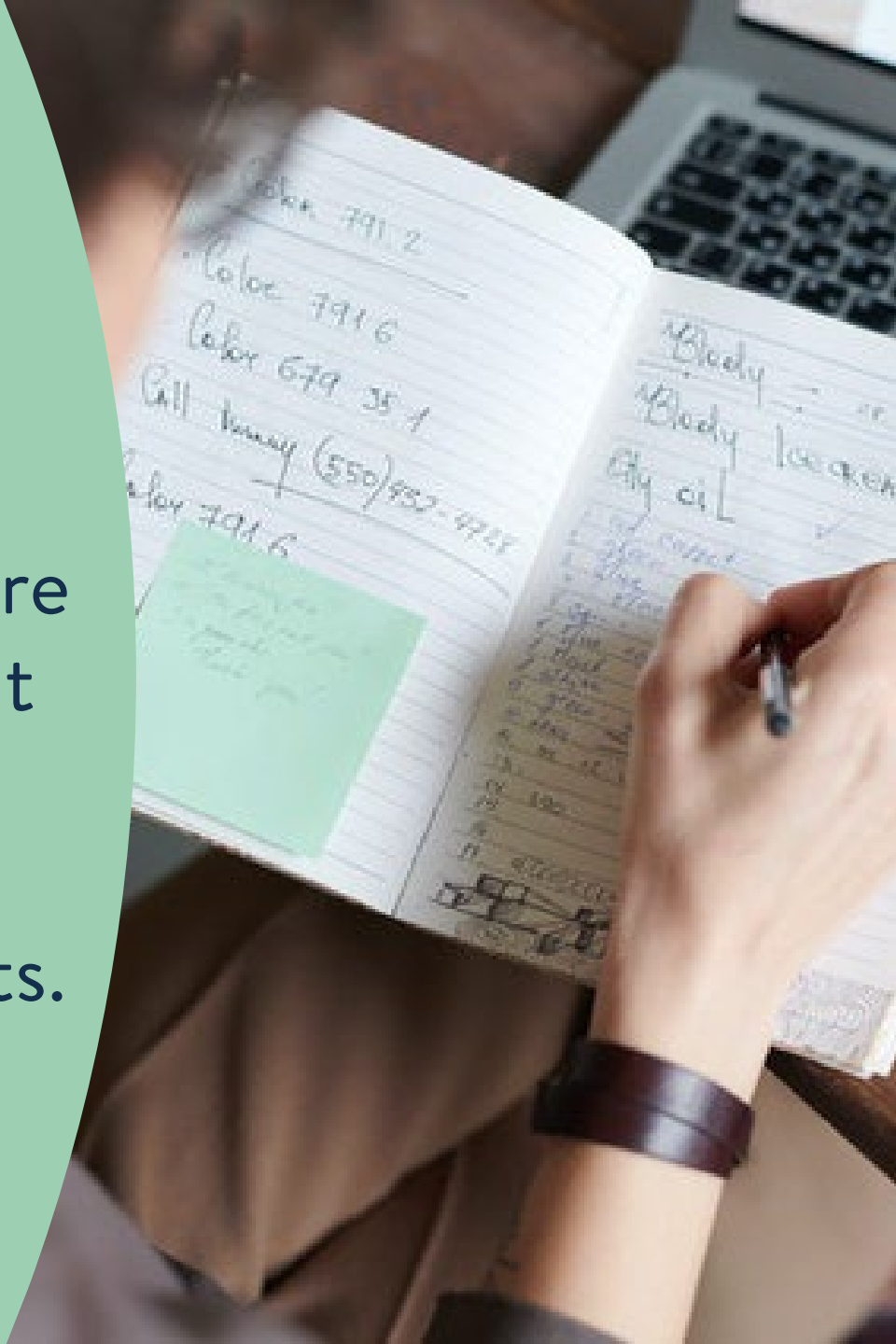


If there are any problems with the quantity or quality of the items they will be quarantined and reported immediately to management.





Management will decide if the items are returned, used or put on hold till further checks are obtained e.g. laboratory results.





Any problems should be reported to management, the supplier, purchasing department to order more product and the accounts department for refunds of returns.





Revision Activity 3

**What checks are
completed on deliveries?**