



Food Manufacture

# Training Department in Food Manufacture

## Lesson 4

Gain in-depth knowledge of the training department in food manufacture, identifying key training requirements of employees, training techniques, audit requirements, training matrix and documentation.





Training should be delivered in an appropriate level of understanding for the learner.

The delivery can be adjusted by using various techniques such as visual, discussion and role play.





Visual techniques are tools which help a student by using a certain image, they may be used in any still form including:

- Photos and pictures
- Posters
- Flip charts and diagrams
- Animated sequences
- Television / Videos





Discussion technique is used mostly when a trainer needs to explain to a student in great detail, or if a student tends to need more accurate information. Discussion can be delivered in various forms:

- Group discussions
- One on one discussion
- Ask questions to gain what knowledge they have
- Talk through the process





A demonstration is the process of teaching someone how to make or do something in a step-by-step process. As the learner is shown the task they are told what it is they are doing.

- flip charts
- Posters
- power point
- Show them





Role-play is a strategy that allows the learner to investigate reasonable circumstances by interacting with others in a manner in order to create experience and trial various techniques in a supported environment.





# Revision Activity 4

**Name three types of visual techniques used in training?**